

FLORIDA ATLANTIC UNIVERSITY
NOTICE OF PROPOSED REGULATION AMENDMENT

Date: April 15, 2022

REGULATION TITLE AND NUMBER: Agency Clerk (1.007)

SUMMARY: The agency clerk is the designated University official responsible for accepting legal service, making final administrative action notices, compiling and producing official records for the court, and other administrative duties related to the Florida administrative and judicial appeal process. The Regulation was last amended in 2007. The proposed amendment

Florida Atlantic University

Regulation 1.007

Agency Clerk

(1) The University designates the senior coordinator of administrative services in the Office of the University General Counsel as the Agency Clerk.

(2) The address of the Agency Clerk is 777 Glades Road, ~~Room 367370~~, Administration Building, Florida Atlantic University, Boca Raton, Florida 33431. Telephone: (561) 297-3007.

(3) Duties and responsibilities and the implementation of the duties and responsibilities of the Agency Clerk shall be such as mandated by applicable Florida law, regulations and rules.

Specific Authority: Florida Board of Governors Resolution dated January 7, 2003; 120.53 FS. Law Implemented 120.52, 120.53(1)(a), 120.569