

**FLORIDA ATLANTIC UNIVERSITY
NOTICE OF PROPOSED REGULATION AMENDMENT**

Date: May 24, 2010

REGULATION TITLE AND NUMBER: Student Government and Student Organizations (4.006).

SUMMARY: This regulation amendment revises the University's Student Organizations Regulation. It implements comprehensive procedures for oversight, funding, formation, discipline, qualifications and registration of student organizations.

FULL TEXT OF THE REGULATION: The full text of the proposed amended regulation is attached below to this Notice. The full text of the existing regulation is posted on FAU's website at www.fau.edu/regulations. In addition, the full text of the proposed amended regulation and current regulation are available upon request to the Office of the General Counsel, which can be contacted at (561) 297-3007 or GeneralCounsel@fau.edu.

AUTHORITY TO AMEND THE REGULATION: Article IX of the Florida Constitution, Florida Statute 1001.74 and the Board of Governors Regulation Development Procedure dated July 21, 2005.

UNIVERSITY OFFICIAL INITIATING THE REGULATION AMENDMENT:

Dr. Charles L. Brown, Vice President for Student Affairs

COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS T

- (b) ~~Student Organization~~Student Organizations – The term “~~Student Organization~~Student Organizations” refers to all clubs, organizations, fraternities, sororities, Student Government and all Student Government ~~Programs-Agencies~~.
- (c) ~~Student Development & Activities~~Student Involvement & Leadership. The term “~~Student Development & Activities~~Student Involvement & Leadership” shall refer to the following:
1. Office of ~~Student Development & Activities~~ Student Involvement & Leadership on the Boca Raton Campus.
 2. Office of ~~Student Development & Activities~~ Student Involvement and Leadership on the Broward Campuses.
 3. Office of ~~Student Development & Activities~~ Student Involvement and Leadership under the auspices of Student — Life & Recreation on the Jupiter Campus.
 4. Office of ~~Student Affairs~~ Student Involvement and Leadership on the Treasure Coast Campus
- (d) ~~Student Affairs. The term “Student Affairs” shall refer to the Division of Student — Affairs represented by the various Dean of Student Affairs offices on each — campus.~~Dean of Students - The term “Dean of Students” refers to any of the following persons or offices: Associate Vice President and Dean of Students, Associate Dean of Students-, Assistant Dean of Students-, or designee.
- (e) Campus Recreation. The term “Campus Recreation” shall refer to:
1. The Department of Campus Recreation on the Boca Raton Campus, which is responsible for overseeing the sports clubs on the Boca Raton Campus.
 2. Student Wellness Center under the Associate Dean of Students Affairs on the Broward Campuses.
 3. The Department of Recreation under the auspices of Student Involvement and Leadership ~~Life & — Recreation~~ on the John D. MacArthur Jupiter Campus, which is responsible for overseeing the sports clubs.
- (f) Greek Life. ~~The Office of Greek Life shall be The term “Greek Life” shall refer to the area of responsibility under the Dean of Student Affairs Office that is~~ responsible for overseeing the social Greek letter fraternities and sororities.
- (g) Student Government. Student Government shall be the representative of all students and is encouraged to function on campus with the recognition that ultimate authority for ~~university~~University affairs rests with the Board of Trustees and the Administration of the University.
- (h) Senior Vice President - The term “Senior Vice President” refers to the Senior Vice President for Student Affairs or designee.
- (i) Student Officer Definition. The provisions of this regulation shall apply to:
1. All elected or appointed presidents, vice-presidents, treasurers, secretaries or other such officers of all ~~student-organization~~Student Organizations.
 2. All elected or appointed Student Government positions.

(43) Student Governance

- (a) The Senior Vice President for Student Affairs is the designated representative of the ~~—~~University President in all matters pertaining to student life and governance.

office. Failure to undergo training will result in being removed from elected or appointed office.

(54) Activity and Service (A & S) Fees Fund Management

(a) Purpose.

1. To assure full and complete implementation of Florida law and compliance with all applicable laws, policies and regulations; and
2. To facilitate effective interaction between the University staff and the Student Government ~~Association~~ in the allocation and expenditure of funds derived from Activity and Service (A & S) Fees.

(b) All Activity and Services Fees shall be maintained in accounts kept by the FAU Controller.

these accounts will be established by ~~their respective Campus S~~ student Government statutes.

3. The Senior Vice President for Student Affairs' Office will be required to establish a ~~university~~ University wide reserve account for A & S fees. This reserve will be utilized for cash flow needs, enrollment shortfalls, and budgetary emergencies. A minimum annual amount and policies for these accounts will be established by Student Government sStatutes.

(65) Privileges of ~~Student Organization~~ Student Organizations

Registered ~~Student Organization~~ Student Organizations, defined as ~~are~~ organizations formed by any group of currently enrolled students sharing a common interest and/or goal and who annually complete the registration process through the Office of ~~Student Development & Activities~~ Student Involvement & Leadership and who are approved by the Senior Vice President of Student Affairs, will be granted privileges that are listed in the ~~Manual or program handbook provided by Student Affairs on each campus.~~ Please refer to the Celub and Organization

- (a) The privilege to use University facilities for meetings and functions (fees may apply).
- (b) The privilege to request funds from Student Government or its designated student organization.
- (c) The privilege to recruit members on campus.
- (d) The privilege to establish dues and sponsor money-raising projects.
- (e) The privilege to use the name of the University as part of the organization's name.
- (f) The privilege to invite guest speakers to campus.
- (g) The privilege to grant awards and honors to organization members.
- (h) The privilege to have a mailbox on campus and use the University's address for the organization's business.
- (i) The privilege to have an on-campus bank account.
- (j) The privilege to have other services provided by the Office of Student Development & Activities.
- (k) The privilege to use the University's name may only appear at the end of the organization's name and should be followed by the statement "a Recognized ~~Student Organization~~ Student Organization" (i.e. ~~Student Organization~~ Student Organization at Florida Atlantic University, a Recognized ~~Student Organization~~ Student Organization). The University title should follow one of these forms: (1) Florida Atlantic University; or, (2) FAU.

(67) General Provisions Regarding ~~Student Organization~~ Student Organizations

- (a) All Student Organizations are under the jurisdiction of the Office of Student Affairs. The responsibility for establishing and enforcing policy concerning organizations and activities, including the requirement that they function in accordance with their constitutions, is vested in the Office of Student Affairs. All Student Organizations are subject to the rules and regulations governing the University, including but not limited to the Student Code of Conduct, Honor Code, Alcohol and Drug policy, and all other organizational Handbooks/Manuals.

- (b) Each Registered Student Organization's purposes and activities shall comply with applicable provisions of the United States Constitution, federal laws, the Constitution of the State of Florida, state laws, rules, and policies and regulations of the Board of Governors, the Florida Atlantic University Board of Trustees, and the Florida Atlantic University Student Conduct Code, all other Student Club and Organizational Handbooks and Manuals, and the purposes set forth in the Student Body Constitution, and the constitution of the ~~student organization~~ Student Organization. The ~~student organization~~ Student Organization and its officers are responsible and accountable for all actions of the organization. Any violation of law, Board of Governors' rules and regulations, Florida Atlantic University Board of Trustees rules and regulations, or Florida Atlantic University regulations and policies shall be considered as offenses committed by the organization. Its officers or members shall be subject to action pursuant to the provisions of the FAU Student Conduct Code. Any violation by a ~~student organization~~ Student Organization shall render the organization's recognition subject

- ~~University, including but not limited to the Student Code of Conduct, Honor Code, Alcohol and Drug policy, and all other organizational Handbooks/Manuals~~
- (e) ~~Student Organization~~ Student Organizations or students may not enter into agreements or contracts which purport to bind the University for any purpose.
- (g) ~~A~~ Each members of a registered organization must be an enrolled FAU student.

- (87) Procedure for the Formation of a New ~~Student Organization~~ Student Organization
- (a) Any student(s) wanting to begin a new ~~student organization~~ Student Organization shall file a “Intent to Organize” form with the Office of ~~Student Development & Activities~~ Student Involvement & Leadership on the campus on which they wish to form.
1. ~~After submitting the completed form to~~ When approved by the Office of ~~Involvement & Leadership~~ Student Affairs and receiving approval, the group may then hold and advertise meetings on campus. This is considered provisional status.
 2. The ~~privilege provisional status~~ is granted for a period of six (6) weeks, during which time the group shall submit a “Petition for Registration.”
 3. Failure to submit a “Petition for Registration” within the appropriate deadline shall deactivate the ~~student organization~~ Student Organization and the group will not be able to function as a ~~student organization~~ Student Organization and may no longer hold or advertise meetings on campus.
- (b) Petition for Registration. The “Petition for Registration” shall be filed as soon as the membership of the organization is largely complete and within the six (6) week time frame from the “Intent to Organize.” The Petition for Registration shall include:
1. The names, signatures and FAU student ID numbers of the two founding students. ~~These students must be registered students of Florida Atlantic University.~~
 2. The names, signatures and student ID numbers of ~~the~~ at least 10 -students, including officers (depending on the specific requirements of the campus), who are members of the ~~student organization~~ Student Organization.
 3. The ~~Student Organization~~ Student Organization’s Constitution. All registered ~~student organization~~ Student Organizations are required to have a constitution. A constitution is a document that defines the long-term purpose of the organization and the structure of the organization. The constitution should only be changed through a clearly defined amendment process. The process should include advance notice, one week discussion and more than a simple majority vote. The Office of ~~Student Development & Activities~~ Student Involvement & Leadership must approve all constitutional changes. See the Club & Organization Manual for a guideline for writing a constitution.
 4. The ~~student organization~~ Student Organization’s bylaws/statutes are required. The bylaws/statutes define how an organization carries out business. The bylaws/statutes should define committee structure or other operational aspects of the organization. When these become firmly established in practice they may be inserted in the constitution by

amendment. A division of rules and procedures between the constitution and bylaws permits program, budget and committee structure to develop as the group grows.

5. The name, ~~and~~ telephone number, and FAU email address of the ~~student organization~~ Student Organization's selected advisor. The advisor must be a full-time faculty or AMP/SP staff member employed by Florida Atlantic University.
6. If the organization is affiliated with an off-campus organization, the constitution of the parent organization must also be filed.
7. When all of these documents have been submitted to and reviewed by Student Involvement & Leadership on their respective campus, ~~Student Affairs~~ the group is eligible for the privileges set out in this regulation.
8. The petitioning organization will be notified in writing by the Office of ~~Student Development & Activities~~ Student Involvement & Leadership ~~or appropriate office~~ of its acceptance or, in cases of denial, the reasons for denial. The petitioning organization may submit an appeal to ~~Student Affairs~~ the Dean of Students Office on ~~their~~ its respective campus.

- (98) Re-Registration of an Existing ~~Student Organization~~ Student Organization ~~Student organization~~ Student Organizations need to annually re-register each fall semester or if changes occur to the officers and/or advisor of the ~~student organization~~ Student Organization. On the third Friday of the fall semester, the Office of ~~Student Development & Activities~~

eligibility requirements as stated in this regulation prior

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- 74. Be free of any ~~obligation for fees or payments~~financial holds to the University or receive a deferment by the end of the Drop/Add period each semester.
 - 8.5. Be free of any Sstudent Ceode of Ceonduct

(c) ~~The student organization~~ Student Organization may appeal the decision in writing ~~the decision to the Dean of Students Office~~ within five (5) business days to the Dean of Students Office.

1. The Dean of Students' action will be limited to a review of the basis for the Office of Student Involvement and Leadership's or designee's disposition and will not involve

87. ~~Suspension of the Organization's Registration. Mandatory deactivation of the organization. During the period of suspension the organization is barred from conducting any activities on campus and cannot be registered as a student organization at any FAU campus. Once the entire period of suspension has been served, the student organization may seek reactivation by submitting a written request to the Office of Student Development.~~