

**FLORIDA ATLANTIC UNIVERSITY  
NOTICE OF PROPOSED REGULATION REPEAL**

Date: July 6, 2012

**REGULATION TITLE AND NUMBER:** Payment and Refund of Tuition and Registrations Fees (4.010).

**SUMMARY:** FAU Regulations 4.010, 6.011, and 8.004 all relate to the payment or collection of various fees owed to the University. The University proposes updating and consolidating these provisions into a single regulation, FAU Regulation 8.002. Upon the approval of amended FAU Regulation 8.002, FAU Regulations 4.010, 6.011, and 8.004 will no longer be needed. This repeal amendment shall be effective August 6, 2012.

**FULL TEXT OF THE REGULATION:** The full texts of the existing regulations are posted on FAU's website at [www.fau.edu/regulations](http://www.fau.edu/regulations). In addition, the full texts of the existing regulations are available upon request to the Office of the General Counsel, which can be contacted at (561) 297(, ) 297(, ) 297(, )-scnEMC /TT1Link <</MCIDe>>BDC

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PROPOSED

Florida Atlantic University

**Regulation 4.010**

This regulation is to be repealed as all of its provisions are either incorporated in other regulations (8.002) or are no longer applicable or needed.

**~~Payment and Refund of Tuition and Registration Fees.~~**

- ~~—(1)(a) Registration shall be defined as consisting of these components:~~
- ~~—1. Provision of appropriate background information;~~
  - ~~—2. Provision of course and schedule information; and~~

~~——(5) The President, University Controller or other appropriate designees may extend the deadline for individual fee payment or waive the late fee when payment is delayed due to University actions.~~

~~——(6) Students who drop a class or withdraw from the University during the drop/add period shall receive a full refund.~~

~~——(7)(a) Students who drop a class after the drop/add period will not receive a refund unless the drop takes place due to exceptional circumstances, such as death, illness, military conscription or University error. Job changes or home relocation are not considered exceptional circumstances.~~

~~——(b) If a student drops a class after the drop/add period due to exceptional circumstances, a 100% refund may be granted upon the student's filing of a petition for refund with the office of the University Controller. The refund will not be granted until the exceptional circumstances have been verified by the Office of the Dean of Students or the University Controller.~~

~~——(8)(a) Students who withdraw from the University after the drop/add period due to exceptional circumstances such as death, illness, military conscription or University error, may receive a 100% refund, upon the student's filing of a petition for refund with the office of the University Controller. The refund will not be granted until the exceptional circumstances have been verified by the office of the Dean of Students or the University Controller.~~

~~——(b) Students who withdraw from the University for purposes other than exceptional circumstances during weeks two through four shall receive a 25% refund less nonrefundable fees. No refunds for withdrawal other than for exceptional circumstances will be granted after the fourth week of classes.~~

~~——(9) Approval or disapproval of refund will be determined and announced by the Office of the Controller.~~

~~*Specific Authority 240.209(1), (3)(d) FS. Law Implemented 240.209(1), (3)(d), 240.291 FS, 6C 7.002, F.A.C. History New 4 19 82, Formerly 6C5 4.11, Amended 11 11 87. Formerly 6C5 4.011.*~~